

GRANT REPORTING & CERTIFICATION FORM

2025-2026

Communication & Reporting:

Communication is key to ensuring project success. **Should you be awarded a grant, please make sure to keep the Foundation updated with all changes. This includes any issues, changes in personnel, or delays in your program.** Please contact 772-429-5505 or email jackie.wolfe@stlucieschools.org if you have any questions or concerns.

Final Report

Report due on May 15, 2026. Report must include pictures, press releases, budget, and receipts. These items are necessary for State awarding and funding for the following year.

_____ I understand that all funding dispersed must be accounted for with receipts.

_____ I understand that a mid-year check in is required by January 9, 2026.

_____ I understand that a final report is required by May 15, 2026.

_____ I will take measures to ensure materials, supplies and professional development used in projects are in compliance with school procedures, district policy and state statutes.

_____ I certify that all the above information is accurate and true to the best of my ability.

Applicant (Print/Sign)

Date

APPROVED BY:

Principal (Print/Sign)

Date

Administrator/Director (Print/Sign)
ONLY if applicant is district office staff employee

Date